

# City of Twentynine Palms ADOPT-A-STREET PERMIT APPLICATION



Permit No. \_\_\_\_\_

PAGE 1 of 2

**PERSONAL INFORMATION NOTICE:** Pursuant to the Federal Privacy Act (PL93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information on this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA 1977. Each individual has the right upon request and proper identification to inspect all personal information in any record maintained on the individual by an identifying particular.

**FOR CITY USE (Date Received)**

**PERMISSION IS REQUESTED TO ENCROACH ON THE CITY RIGHT OF WAY AS FOLLOWS:**

**APPLICATION TYPE (Check One)**

- New Adoption                     
  Adoption Renewal                     
  Waiting List Placement

**ADOPTION TYPE**

- Litter removal                     
  Seedling Tree and Shrub Planting 1  
 Graffiti Removal                     
  Wildflower Planting and Vegetation Control 1  
 Vegetation Control 1                     
  "Spot" Wildflower Planting (Spot adoption participants receive no sign)  
 Recognition Panel Placement (Contractors only. Panels must be approved by the City)  
 Other, describe \_\_\_\_\_

Note: Applications for new adoptions and adoption renewals will not be processed until required support documents have been received.  
 1 Plans and schedules are required. If herbicides will be used, a Pest Control Recommendation is required and the applicator must submit proof of appropriate licensing and certification by the Department of Public Works.

**ADOPTION SITE LOCATION (Waiting list applicants: please enter desired locations on page 2.)**

Street	Location	Directions
		<input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound

BEGINNING POINT (Landmark, cross street etc.)	ENDING POINT (Landmark, cross street, etc.)
---	---

**APPLICANT INFORMATION**

ORGANIZATION/BUSINESS NAME	<b>DOUBLE PERMIT</b>
	Check if applicant is a contractor (See reverse for insurance and license requirements) <input type="checkbox"/>

PRIMARY CONTACT (Unless otherwise notified, City assumes that the primary contact is the group's safety leader)	TITLE
---	-------

ADDRESS

CITY	STATE	ZIP CODE
------	-------	----------

PHONE NUMBER	ALTERNATE PHONE NUMBER	FAX	E-MAIL
--------------	------------------------	-----	--------

ALTERNATE CONTACT (Required)	<input type="checkbox"/> Check if alternate contact is the group's safety leader	ALTERNATE CONTACT'S PHONE NUMBER
------------------------------	--	----------------------------------

WORK WILL BE PERFORMED BY

Volunteers over the age of 18                     
  Volunteers over the age of 16                     
  Hired Contractor (Name) \_\_\_\_\_

**NO ONE UNDER  18  16 YEARS OF AGE IS ALLOWED TO PARTICIPATE ON CITY RIGHT-OF-WAY** \_\_\_\_\_ (Initials)

**AUTHORIZED SIGNATURE** The undersigned agrees that work will be done in accordance with City rules and regulations and subject to inspection and approval. The Adopt-A-Street Program and its courtesy signs are not a forum for advertisement or public discourse.

SIGNATURE OF PRIMARY CONTACT	DATE
------------------------------	------

<b>Waiting List Site 1</b>			
Street	Location	Directions <input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound	
BEGINNING POINT (Landmark, cross street etc.)		ENDING POINT (Landmark, cross street, etc.)	
<b>Waiting List Site 2</b>			
Street	Location	Directions <input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound	
BEGINNING POINT (Landmark, cross street etc.)		ENDING POINT (Landmark, cross street, etc.)	
<b>Waiting List Site 3</b>			
Street	Location	Directions <input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound	
BEGINNING POINT (Landmark, cross street etc.)		ENDING POINT (Landmark, cross street, etc.)	
<b>Waiting List Site 4</b>			
Street	Location	Directions <input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound	
BEGINNING POINT (Landmark, cross street etc.)		ENDING POINT (Landmark, cross street, etc.)	
<b>Waiting List Site 5</b>			
Street	Location	Directions <input type="checkbox"/> North Bound <input type="checkbox"/> South Bound <input type="checkbox"/> East Bound <input type="checkbox"/> West Bound	
BEGINNING POINT (Landmark, cross street etc.)		ENDING POINT (Landmark, cross street, etc.)	

**INSURANCE AND LICENSE REQUIREMENT FOR ADOPT-A-STREET CONTRACTORS**

Individual organizations, and businesses may adopt segments of streets and have the required adoption work performed by a professional business through contract or agreement. The Adopt-A-Street Program refers all businesses hired by adopters as "contractors". A contractor can be used for any adoption type. A contractor can be hired to perform all or only a portion of the adoption tasks. To set up its type of adoption, two Adopt-A Street Permit Applications must be submitted. One must be signed by the adopter and a second must be signed by the contractor. The contractor's permit will be referred as a "double permit." The Adopt-A-Street Program does not permit sub-contracting by contractors.

**Insurance Requirements**

- Liability Insurance: Contractors with employees shall maintain \$1,000,000 of general liability insurance for each occurrence, plus \$2,000,000 of excess liability insurance (totaling \$3,000,000). Contractors who do not utilize paid employees shall maintain \$1,000,000 in general liability insurance for each occurrence; no excess liability insurance is required. All certificates of liability insurance shall name the City of Twentynine Palms as **additional insured**.
- Vehicular Insurance: Contractors shall carry vehicular liability insurance as required by law.
- Workers Compensation Insurance: Contractors that utilize paid employees shall carry worker's compensation insurance as required by law.

**California State Contractors License Board (CSLB) License**

CSLB licenses must be held by an owner of the business whose name appears on the Adopt-A-Street Permit Application. License requirements vary by task as follows:

- Weed Control by mulching:** A: General Engineering Contractor or C-27 Landscape Contractor
- Soil Preparation prior to planting** (tilling, digging, and/or soil amendment): A: General Engineering Contractor or C-27 Landscape Contractor
- Planting of seedling trees and shrubs.** A: General Engineering Contractor or C-27 Landscape Contractor
- Manual seeding of wildflowers.** A: General Engineering Contractor or C-27 Landscape Contractor
- Hydroseeding and drillseeding or wildflowers.** A: General Engineering Contractor or C-27 Landscape Contractor: Landscape Contractor or C-61/D59: Limited Specialty/Hydroseed Spraying (hydroseeding only).
- Pruning of trees equal to, or less than, 15 feet in height.** A: General Engineering Contractor or C-27 Landscape Contractor: Landscape Contractor or C-61/D49 : Limited Specialty/Tree Service. (NOTE: Pruning of larger trees is not permitted under this program.)
- Painting to remove graffiti from structures.** G. General Building Contractor or C-33: Painting and Decorating Contractor.

**California Department of Pesticide Regulation (DPR) License**

DPR licenses must be held by an owner of the business whose name appears on the Adopt-A-Street Permit Application. DPR's licensing requirements vary with the type of business hired and the location of the herbicide application.

- Herbicide application on Street roadside. Pest control license and have at least one person in a supervisory position that holds a QAL, with the "C.Right-of-Way" pest control category.**
- Herbicide application at park and rides.** Pest control license and have at least one person in a supervisory position that holds a QAL, with the "C.Right-of-Way" pest control category or Maintenance Gardner Pest Control Business License and have at least one person in a supervisory position that holds a QAL or QAC with the 3. "B.Landscape Maintenance" pest control category.